

Application
Due by
February
12, 2010

Exploring Healthcare Careers Consortium

EHC²

Confidential Letter of Recommendation 2010-2011 Program Year

Exploring Healthcare Careers Consortium (EHC²) provides high school juniors academic and work experiences leading to advanced placement in the nursing program at Allen College or Hawkeye Community College. Participation in this experience requires a high degree of personal and academic commitment from the participant.

Part of the application process requires applicants to secure two confidential letters of recommendation. You have been asked to supply one of these letters. A program selection committee will review this information along with the application submitted by the student.

Please supply all the information requested below and place in a sealed envelope. Return the sealed envelope to the student in a timely manner-the student must submit the application and letters of recommendation to the committee by February 12, 2010

If you have any questions regarding completion of this letter of recommendation, please feel free to contact Barb Krieg at Hawkeye Community College, 319-296-2320.

Applicant Information

Applicant's Name:

Reference Information

Name:

How known to student:

Address:

Phone Number:

Academic/ Work Skills Assessment

Please rate this applicant in each of these areas using the following scale:

1 Poor

2 Average

3 Very Strong

4 Outstanding

___ Interpersonal Skills (ability to interact and get along with others)

___ Self Reliance/Initiative (self starter and takes responsibility for getting work done)

___ Perseverance (ability to focus on and complete task or goal)

___ Dependability (completion of assigned work)

___ Attendance (consistent presence in class/at work, calls in when unable to attend)

___ Problem Solver (ability to deal with situation and take appropriate action)

___ Time Management (wisely plans and prioritizes time)

___ Self Motivation (internal desire to learn new knowledge and to improve self)

___ Quality of Work (produces high quality work on regular basis)

Please describe the skills, abilities and strengths of this applicant, that demonstrate the potential for succeeding in this program and pursuing a nursing career.

Please describe any concerns or areas where this applicant may need additional support to succeed in this program.

Signature Date

Return the completed letter of recommendation to the applicant in a sealed envelope.